

**EXAMPLE_PLAN - Forward Plan - 1 February 2024 onwards
FOR THE PERIOD 1 MARCH 2024 TO 30 JUNE 2024**

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>New Commissioning approach for Domestic Abuse Support Services</p> <p>The purpose of this report is to seek Cabinet approval to proposed changes to how we commission Domestic Abuse Support Services within existing resources.</p> <p>The proposal is to adopt an outcomes-based commissioning approach to improve how we meet the needs of individuals, families and communities who are impacted by Domestic Abuse.</p> <p>Our vision for Kirklees is to work holistically with individuals, families and communities to prevent, respond to and repair the damage caused by domestic abuse.</p> <p>There has been a series of engagement events from August 2022 through to December 2023 including</p>	Cabinet	20 Feb 2024		Open		<p>Portfolio Holder for Communities <i>Sarah Mitchell</i> <i>sarah.mitchell@kirklees.gov.uk</i></p>

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<p>existing Domestic Abuse Commissioned service providers, members of the Domestic Abuse Strategic Partnership, a public engagement questionnaire, Councillor sessions, and a number of co-production sessions with key stakeholders and those with lived experience of domestic abuse.</p> <p>Throughout the engagement process, all relevant stakeholders as outlined in the above section have been consulted (including non-statutory) on the approach to commissioning and change to one individual provider. No issues arising from consultation with specialist/statutory providers, public and ward councillors, Domestic Abuse Partnership, KBOP Coproduction panel.</p>						
<p>Homes and Neighbourhoods Housing Management IT System Replacement A report seeking approval to a revised implementation plan and timetable for the new Housing Management System</p>	Cabinet	12 Mar 2024		Part exempt	Background Information	Portfolio Holder for Housing & Highways Sarah Thistlethwaite sarah.thistlethwaite@kirklees.gov.uk

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<p>(CX) for Homes and Neighbourhoods. The revised plan is seeking approval for additional budget of £1,279,603 for the preferred option to be delivered within an 18 month period with best endeavours to complete within 12 months. The two options proposed by officers are:</p> <p><u>Option One:</u> Continue to implement Civica Cx (extending project by 12 months to approx. November/December 2024). Total cost: £965,990.82.</p> <p><u>Option Two:</u> (Preferred) Continue to implement Civica Cx (extending project by 18 months to approx. May/June 2024). Total cost: £1,279,602.82.</p> <p>Officers have consulted with the Homes and Neighbourhoods Improvement Board (HNIB) in relation to the options identified within the stocktake. HNIB also includes the Chair of the Tenant Voice Panel. All parties believed officers should not continue to explore procuring an</p>						

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<p>alternative IT system, and that it would be preferable for Option Two to be progressed.</p> <p>The HNIB has nominated a Board member as a 'critical friend' for this project who continues to provide officers with on-going support and advice.</p> <p>As part of the review, officers have consulted with several organisations (including other Local Authorities and Housing Associations) to gather their feedback and experience in relation to the implementation of Cx and continue to engage with some of these to share learning and best practice.</p>						
<p>Transport Services Capital Investment Vehicle Replacement Programme (VRP); An initial £2.5m Proposed Expenditure</p> <p>The purpose of the report is to seek Cabinet approval to proceed with an <i>in-advance</i> authority to spend of £2.5m (focused on critical fleet) from the agreed Capital Investment VRP, to enable urgent fleet orders to be committed in 23/24.</p>	Cabinet	9 Apr 2024	<p>The Vehicle Replacement Programme (VRP) is a running Capital commitment programme, managed by Transport Services, a Corporate enabling service. The VRP is an investment in the Council's fleet of the future, a fleet that enables and supports</p>	Part exempt		<p>Portfolio Holder for Culture and Greener Kirklees <i>Nick Clegg-Brearton</i> <i>nick.clegg-brearton@kirklees.gov.uk</i></p>

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			<p>Council operations.</p> <p>Engagement with services regarding specific fleet requirements is a rolling commitment, to ensure that the fleet procured, is efficient, fit for purpose, the latest emissions standards and provides value for money for the people of Kirklees.</p> <p>No requirement for a formal consultation.</p>			
<p>Local Flood Risk Management Strategy 2023</p> <p>The Council, as Lead Local Flood Authority, has a legal duty under the Flood and Water Management Act 2010 to produce, implement and monitor a Local Flood Risk Management Strategy (Local Strategy). Council's original strategy was published in 2013, a summary refresh was made in 2019 to provide an up-to-date evidence base to support the measures identified in the current Action Plan.</p> <p>The Local Strategy summarises the duties, responsibilities and</p>	Cabinet	20 Feb 2024	<p>Engagement via workshops have taken place at the very beginning prior to drafting the strategy so key stakeholders can help shape the new strategy from the outset.</p> <p>Internal workshops have taken place with internal services such as Planning, Highways, Climate Change and Emergency Planning</p>	Open		<p>Portfolio Holder for Finance & Regeneration <i>Paul Farndale</i></p>

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<p>actions that the Council will embrace to manage local sources of flood risk. It must align with the National Strategy produced by the Environment Agency.</p> <p>A revised National Strategy was published in July 2020 and was formally adopted by government in September 2020. This strategy describes what needs to be done by all risk management authorities (RMAs) involved in flood and coastal erosion risk management for the benefit of people and places.</p> <p>This has been a key driver to reviewing our current Local Flood Risk Management Strategy in ensuring alignment with the National Strategy.</p>			<p>colleagues.</p> <p>An external workshop has taken place with Yorkshire Water, Environment Agency, and key partners such as the National Trust and many others.</p> <p>Periodic updates have been given to the Portfolio Holders.</p> <p>A public consultation exercise will be undertaken on the new strategy and its associated documents. A survey will be set up to encourage residents to express their thoughts and opinions.</p> <p>All Members and Parish Councillors will be directed to the draft documents for comments. A separate workshop is intended to be set up with local flood community groups.</p>			

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			A summary Consultation Report will be prepared to capture comments received.			
Corporate Financial Monitoring Report - Quarter 3 for 2023-24 To consider the third quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules.	Cabinet	20 Feb 2024		Open		Portfolio Holder for Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i>
Council Annual Budget Report 2024-25 and following years; incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles.	Cabinet, Council	6 Mar 2024		Open		Portfolio Holder for Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk,</i> <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i>
Determination of School Admission Arrangements for 2025/26 This report will present the	Cabinet	20 Feb 2024		Open		Portfolio Holder for Children's Services, Portfolio Holder for Learning

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<p>outcomes of this year's statutory consultation on admission arrangements for all Kirklees community and voluntary controlled schools for 2025/26. These admission arrangements must be determined by 28th February 2023 to comply with the School Admissions Code.</p> <p>There will be a six week statutory consultation with all stakeholders: https://www.kirklees.gov.uk/beta/admissions/admissions-consultation.aspx</p>						<p>& Aspiration <i>Martin Wilby, Head of Education Places and Access</i> <i>martin.wilby@kirklees.gov.uk</i></p>
<p>Local Plan Timetable The Local Plan Timetable (LPT) sets out the timetable for producing the Local Plan (including Minerals and Waste), Supplementary Plans, Design Codes, other policy guidance/evidence and the annual monitoring activity/programme associated with them.</p> <p>Background Papers;</p> <p>Current Local Development Scheme 2019 Kirklees</p>	Cabinet	12 Mar 2024		Open		<p>Portfolio Holder for Finance & Regeneration <i>Hannah Morrison</i></p>

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<p>Local Development Scheme Cabinet Report - Local Plan Review and Update Agenda for Cabinet on Tuesday 17th October 2023, 3.00 pm Kirklees Council</p> <p>Council Report - Local Plan Review and Update Agenda for Council on Wednesday 15th November 2023, 5.30 pm Kirklees Council</p> <p>Cabinet Report - Local Plan Timetable (23 January 2024)</p> <p>There are no statutory requirements for consultation on a Local Plan Timetable document. The document informs interested parties when they can get involved in the Local Plan process.</p>						
<p>Increasing the number of places available at Woodley School and College - Final Decision</p> <p>This report will seek a final decision on proposals to increase the places available at Woodley School and College. This is in the context of increasing available places using a satellite site ahead of the planned special school</p>	Cabinet	12 Mar 2024	A non-statutory consultation has taken place between 29 September 2023 and will end on 27 October 2023. If agreed, taking account of this consultation, a statutory notice will	Open		Portfolio Holder for Learning & Aspiration, Portfolio Holder for Children's Services <i>Martin Wilby, Head of Education Places and Access</i> <i>martin.wilby@kirklees.gov.uk</i>

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<p>rebuild project.</p> <p>Background papers;</p> <p>SEND Transformation Plan 2021 https://www.kirklees.gov.uk/beta/special-education/pdf/send-transformation-plan.pdf</p> <p>Cabinet Report 26 July 2022, Special Educational Needs and Disabilities (SEND) – Transformation plan update: https://democracy.kirklees.gov.uk/documents/s47268/20220726%20Safety%20Valve%20and%20APR%20-%20Cabinet%20Report%20V2.pdf</p> <p>Cabinet report 17 October 2023, Special Educational Needs and Disabilities (SEND) – Increasing special school places: https://democracy.kirklees.gov.uk/documents/s53910/Increasing%20increas</p>			<p>be published associated with the proposals. This will be followed by a statutory representation period where stakeholders will once again be able to express their view.</p>			

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<p>e%20special%20school%20places%20-%20Woodley%20-%20Cabinet%20Report.pdf</p> <p>Non-statutory consultation outcome report 13 November 2023: https://www.kirklees.gov.uk/beta/schools/pdf/consultation-outcomes-report-woodley-expansion.pdf</p>						
<p>Round 3 Levelling Up Funding (LUF3) and Huddersfield Open Market Hall Regeneration To set out and agree the next steps for investment for the Regeneration of Huddersfield Open Market Hall to be funded via additional funding (in particular Levelling Up Fund Round 3) announced by DLUHC for Huddersfield.</p>	Cabinet	12 Mar 2024		Part exempt		Portfolio Holder for Finance & Regeneration <i>Sarah Collins,</i> <i>Programme Manager – Town Centres</i> <i>sarah.collins@kirklees.gov.uk</i>
<p>Our Council Plan - March 2024 The item is the March 2024 iteration of the Council Plan which will go to Cabinet and Council for sign-off in February and March 2024 (respectively). This new iteration replaces the July</p>	Cabinet	13 Feb 2024		Open		Leader of the Council <i>Stephen Bonnell,</i> <i>Head of Policy, Partnerships & Corporate Planning</i> <i>stephen.bonnell@kirklees.gov.uk</i>

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<p>2023 edition of the plan.</p> <p>Key internal stakeholders have been engaged in the development process.</p> <p>Partners have also been engaged in conversations regarding future revisions to population indicators, which will be included in the new iteration of the Council Plan.</p>						
<p>Future of Council provided Supported Living Services To present Cabinet with findings from the supported living services consultation and other relevant details to enable a decision to be made on the future of Council provided supported living services (The Mews, Wilton Terrace and Brighton Street) in line with current market conditions.</p> <p>The following are the wards where the buildings are situated, however the residents are from all wards across Kirklees:</p> <ul style="list-style-type: none"> • Heckmondwike (Brighton Street) 	Cabinet	12 Mar 2024		Open		<p>Portfolio Holder for Health and Social Care <i>Saf Bhuta, Head of In House Provision - Learning Dis&MH</i> <i>Saf.Bhuta@kirklees.gov.uk</i></p>

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<ul style="list-style-type: none"> • Mirfield (The Mews) • Cleckheaton (Wilton Terrace) <p>A non-statutory consultation on the proposals of the future of Council provided supported living services was completed on 10 January 2024. Information associated with the consultation will be included in the Cabinet report.</p> <p>Background Papers;</p> <ul style="list-style-type: none"> • Report presented and approved at Cabinet 26.09.23 - LINK • Consultation Link • Integrated Impact Assessments - IntegratedImpactAssessment (kirklees.gov.uk) 						
<p>Future Arrangements for the Council-Run Long Stay Dementia Care Homes To present Cabinet with findings from the recent dementia care home consultation and other relevant details to enable a</p>	Cabinet	12 Mar 2024		Part exempt		<p>Portfolio Holder for Health and Social Care <i>Saf Bhuta, Head of In House Provision - Learning Dis&MH</i> <i>Saf.Bhuta@kirklees.gov.uk</i></p>

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<p>decision to be made on the future arrangements for Claremont House and Castle Grange.</p> <p>The following are the wards where the buildings are situated, however the residents are from all wards across Kirklees:</p> <ul style="list-style-type: none"> • Heckmondwike • Newsome <p>A non-statutory consultation on the closure of the care homes was completed on 03 January 2024. Information associated with the consultation will be included in the Cabinet report.</p> <p>Background Papers</p> <ul style="list-style-type: none"> • Presented and approved at Cabinet 26.09.23 - UPDATEDCabinetReport2026.09.23CHCGexitfinal2018.09BM.pdf (kirklees.gov.uk) • Have your say on dementia residential 						

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<p>homes in Kirklees consultation Kirklees Council</p> <ul style="list-style-type: none"> Presented at Scrutiny Panel 22.11.23 - (Public Pack)Agenda Document for Health and Adult Social Care Scrutiny Panel, 22/11/2023 14:00 (kirklees.gov.uk) Information for families Kirklees Council Integrated Impact Assessments - IntegratedImpactAssessment (kirklees.gov.uk) 						
<p>Strengths Based Integrated Community Library and Customer Service Model</p> <p>The purpose of this report is to seek Cabinet approval to redesign the library and customer services and functions, engaging with communities to inform future delivery.</p> <p>The outcome to better integrate the services in order to offer more joined up local services for residents needing</p>	Cabinet	20 Feb 2024		Open		<p>Portfolio Holder for Corporate <i>Dave Thompson,</i> <i>Head of Access Strategy & Delivery - Customers & Communities</i> <i>dave.thompson@kirklees.gov.uk,</i> <i>Mags Rogerson,</i> <i>Head of Local Integrated Partnerships</i> <i>mags.rogerson@kirklees.gov.uk</i></p>

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<p>information and support.</p> <p>Engagement with communities and partners will commence following a Cabinet decision.</p>						
<p>Registration Service</p> <p>The purpose of this report is to seek Cabinet approval to redesign the Registration service including a proposed consolidation of activity into a single site.</p> <p>Consultation will be undertaken following a decision by Cabinet and will include the General Registration Office and Service users.</p>	Cabinet	20 Feb 2024		Open		<p>Portfolio Holder for Corporate</p> <p><i>Dave Thompson,</i></p> <p><i>Head of Access Strategy & Delivery</i></p> <p><i>- Customers & Communities</i></p> <p><i>dave.thompson@ki</i></p> <p><i>rklees.gov.uk</i></p>